

**WAC 480-143-210 Transfer customer notice requirements. (1)**

Whenever a public service company files an application to merge or consolidate any of its franchises, property or facilities with any other company, it must provide notice to customers. This notice must be provided thirty days before the commission's open meeting date when the application is scheduled for action.

(2) A draft customer notice must be submitted to the commission for review at least one week prior to the public service company's planned printing date for distribution.

(3) The public service company must provide a final copy of the notice to the commission.

(4) Content of notice. The notice to customers must contain, at a minimum, the following:

COMPANY NAME  
ADDRESS  
PHONE NUMBER

DATE

IMPORTANT NOTICE

**(Company Name)** has asked the Washington Utilities and Transportation Commission for authorization to transfer ownership and operation of **(name of company being sold)** to **(name of company buying)**. This transfer is contingent upon approval by the Washington Utilities and Transportation Commission.

**(Give background information about the new owner, for example, how many years in business, etc.)**

If you have questions about this request and how it will affect you, please call **(company name & office phone number)**. If you have questions about the approval process, you may contact the Washington Utilities and Transportation Commission at the following address:

Secretary  
Washington Utilities & Transportation Commission  
P.O. Box 47250  
Olympia, WA 98504-7250  
1-800-562-6150 (toll-free)

If you would like to comment on this proposal, it is important for you to do so now. Comments must be submitted in writing or presented at the commission's open meeting to be considered as part of the formal record. The commission encourages your written comments, either in favor or

opposition, regarding this proposal. All open meetings are held in Olympia, WA. If you would like to be added to the commission's mailing list to be notified of the open meeting date please call the toll-free number listed above and leave your name and complete mailing address.

Sincerely,  
Company Name/Representative

(5) The commission may require additional notice to the public as it determines necessary.

[Statutory Authority: RCW 80.01.040 and 80.04.160. WSR 99-08-055 (Order R-461, Docket No. A-980084), § 480-143-210, filed 4/1/99, effective 5/2/99.]